



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	<b>BARASAT GOVERNMENT COLLEGE</b>
• Name of the Head of the institution	<b>DR. SAMAR CHATTOPADHYAY</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>03325523365</b>
• Mobile no	<b>9733788309</b>
• Registered e-mail	<b>principal@bgc.ac.in</b>
• Alternate e-mail	<b>iqac@bgc.ac.in</b>
• Address	<b>10, K.N.C Road, Barasat (N 24 Parganas), Kolkata-700124</b>
• City/Town	<b>BARASAT</b>
• State/UT	<b>West Bengal</b>
• Pin Code	<b>700124</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **West Bengal State University**
- Name of the IQAC Coordinator **DR. ABHIJIT DE**
- Phone No. **03325523365**
- Alternate phone No. **7980364772**
- Mobile **9830235239**
- IQAC e-mail address **iqac@bgc.ac.in**
- Alternate Email address **abhijit.de@bgc.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://bgc.ac.in/pdf/IQAC/AQAR-BGC-2020-21-Accepted-Report.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://bgc.ac.in/pdf/IQAC/Academic%20calendar,%202021-22\\_Signed.pdf](https://bgc.ac.in/pdf/IQAC/Academic%20calendar,%202021-22_Signed.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.6</b>	<b>2009</b>	<b>16/09/2009</b>	<b>15/09/2014</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.06</b>	<b>2016</b>	<b>19/01/2016</b>	<b>18/01/2021</b>

**6. Date of Establishment of IQAC**

**06/01/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty: Sudip Mukherjee, Assistant Professor of Physics, Barasat Govt. College	Teachers Associateship for Research Excellence (TARE)	SERB, DST	Year 2021 & Duration 3 Years	INR 18,30,000
Faculty: Sudip Mukherjee, Assistant Professor of Physics, Barasat Govt. College	Teachers Associateship for Research Excellence (TARE)	SERB, DST	Year 2022 & Duration 3 Years	INR 5,45,000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. The IQAC in collaboration with the college authorities have been successfully able to execute a smooth transition from the online to the offline mode. After a prolonged closure of the college campus for almost one and a half years, sanitizing the premises, cleaning the campus, reorganizing the classrooms and reviving the electrical and electronic equipment were a daunting task. All of it was successfully executed within a short span of time by creating monitoring committees and holding meetings with the stakeholders involved. 2. The academic pursuit of the students and teachers have been severely affected during the pandemic. Long absence from the academic atmosphere of the college, the system of online teaching, lack of direct communication etc. have demotivated both the students and teachers to a large extent. The IQAC in consultation with the teachers decided on a list of commemorative days at the start of the academic session to be celebrated by the various departments throughout the year through seminars, magazine, webinars, panel discussions etc. This helped the students and teachers to reorient themselves towards the rigor and discipline of academics. 3. Other than academic pursuits, the IQAC organized several seminars on topics of immense importance in current times such as cyber-crime, intellectual property rights etc. both for the students, teachers and non-teaching staff of the college by arranging experts on the field as speakers.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1. A Google workspace (G-suite) account need to be created with custom e-mail for all faculty members. The different committees involved in the administrative and academic work of the college including IQAC and the departmental heads should have separate ids. This would provide numerous facilities like extended Google drive space, access to Google classrooms, video recording facilities of Webinars, online meetings etc.</p>	<p>A Google workspace (G-suite) account was opened to facilitate the administrative and academic workings of the college in the month of August 2021. It provided custom email ids for all teaching staff of the college as well as departmental heads and coordinators of various academic and administrative committees. Recording facilities of the online classrooms and webinars were also facilitated by this account.</p>

<p>2. The website of the college needs to be upgraded and improved. It must provide the details of all the programs organized by the college, the academic as well as infrastructural facilities provided by the institution and complete profile of existing faculty.</p>	<p>The website of the college was upgraded and reorganized. It has a smarter look, greater cloud space and provides details of all online and offline activities of the college like academic seminars, workshops, cultural programs, meetings, sports events etc.</p>
<p>3. A dedicated YouTube channel of the college has to be setup, so that videos of various programs and Webinars organised by the college maybe uploaded at this site for easy access by students. It would also help in distributing educational video e-content in future.</p>	<p>The college has opened an YouTube channel <a href="https://youtube.com/@barasatgovernmentcollegena9928">https://youtube.com/@barasatgovernmentcollegena9928</a> on 10, July 2021 to facilitate student viewership of the videos of various webinars, seminars and cultural programs organized by the college. It also contains lecture videos on mathematics, computer programming etc. The site has over 80 videos and have already garnered more than 10,000 views.</p>
<p>4. The psychological counselling cell may be requested to open a forum via WhatsApp/ Google meet etc. for students to interact and open up in a common platform till the college campus reopens. This would provide a much needed virtual space for interaction and exchange between students under the guidance of a trained psychological counsellor during these pandemic times.</p>	<p>As per the suggestion of IQAC the psychological counseling cell of the college opened an online platform ANANDAMELA via a WhatsApp group and google meet platform. Interested students joined the group by filling a google form. More than 200 students joined the platform, sessions were arranged once a week by dividing the students into 3 groups ULLASH, UTFULLO and KHOLA HAWA .The program continued for 3 months and was a great help to the participants in releasing the tension and boredom during the COVID-19 times when the college was operated in online mode.</p>
<p>5. In anticipation of the opening of the college campus in</p>	<p>IQAC along with the college administration arranged for the</p>

<p>near future, proper arrangement for sanitization and cleaning of the campus need to be done. Procurement of thermal guns, sanitizers, automatic dispenser machines is to arranged along with formation of covid monitoring committees to oversee the arrangements.</p>	<p>cleaning and sanitizing of the college campus prior to its opening in the month of November after a year and a half of forced closure due the pandemic crisis. Each building was outfitted with automatic sanitizer dispensing machines, along with posters educating the students of the COVID-19 protocols. Monitoring committees comprising of teaching and non-teaching staff was formed to oversee these arrangements.</p>
<p>6. The career counselling cell may be requested to organize more programs to improve the communication and computer skills of students, both of which are essential in improving employability of the young generation.</p>	<p>The career counseling cell organized 8 workshops with the aim of improving the employability of the students. These include development of soft skills, computer training, spoken English classes, content writing etc. as well as awareness programs on job opportunities in the government &amp; banking sector and on opportunities in higher education abroad.</p>
<p>7. The college authority may be requested to open a training centre for WBCS and IAS aspirants in the campus to assist our students in their future career course.</p>	<p>An IAS training center has ben inaugurated on 7th July,2022 (just after academic session 2021-22). Maximum 50 candidates can enroll for the training at a time. Mentors Names:- 1. Additional District Magistrate ( N24PGs) 2. District Education Officer ( N24PGS) 3. Dibyendu Sekhar Mahanty Faculty, Barasat Govt College</p>

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

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• Mobile	9830235239
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• Alternate Email address	abhijit.de@bgc.ac.in
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://bgc.ac.in/pdf/IOAC/AOAR-BGC-2020-21-Accepted-Report.pdf">https://bgc.ac.in/pdf/IOAC/AOAR-BGC-2020-21-Accepted-Report.pdf</a>
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
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<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2021	19/01/2023
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Barasat Govt. College is an affiliated college under the academic jurisdiction of West Bengal State University (WBSU). It has no autonomy in designing the curricula and syllabus of its undergraduate classes.</p> <p>However, all 13 departments of the institute offers several skill enhancement courses to all honors and general students across the board. Students are encouraged to take up topics of disciplines other than their subject of study to enhance their comprehensive knowledge base and add to their skills of interconnecting diverse ideas and concepts.</p> <p>IQAC with the help of the faculty members of the institute has taken up the task of identifying the parts of the syllabus of UG hons and PG courses which are multidisciplinary/interdisciplinary in nature. Several topics from the existing syllabus of different disciplines have been found to overlap with each other. For instance, "Human Right" is a common topic of both History and Philosophy syllabus, "Ecology and environmental biology" are common to both Botany and Zoology whereas, "Biochemistry" is taught in Botany, Zoology &amp; Chemistry classes. Similarly "Rigid Dynamics" &amp; "Mechanics" are the common topics of Physics &amp; Mathematics syllabus. The aim of this move, is to arrange future classes of combined pool of teachers and students across disciplines to encourage lateral thinking and exchange of ideas.</p> <p>Computer courses (through DOEACC) and Environmental studies are courses offered by the institute to all student of both</p>	

humanities and science stream to enhance their computing skills and eco-awareness so as to emerge as competent future citizens of the country.

The college offers several general elective subjects to Honors students which cut across the divide of science and humanities. The students of Bengali, English, History, Philosophy, Political Science and Sanskrit Honors are offered GE courses in Science subjects like Geography and Economics. Students of Geography and Economics Honors can take up Arts subjects like History, Political Science and English as their GE course.

#### **16.Academic bank of credits (ABC):**

The ABC system appears very impressive, lucid and is highly appreciated for academic career of the students. It gives the liberty to the students to build their career in a positive stance despite of hinderances in real - time (For instance, the process of Migration form one Univerty to another, etc.). With reference to the framework of NEP, ABC can only be realised in case of institues possessing Academic Autonomy. However, in order to introduce ABC in Colleges and Institutes having the status of affiliation under Autonomous Institutes (Universities or National Organisations, etc.) such a system needs to be redifined. In addition, government systems like - The Dept of Higher Education, Govt of West Bengal is yet to accept and thereby implement upon the ABC scheme. In regard to this aspect, our College is yet to get enrolled for Academic bank of credits (ABC).

#### **17.Skill development:**

The college is under the academic control of the West Bengal State University and hence cannot design vocational credit courses for its students independently. However, the institution has organized several workshops and audit courses throughout the year to develop vocational and soft skills of its students.

1. A workshop entitled ' Artist in me' was organized from the 1st to 13th June, 2022 with the aim of exploring artistic skills in students and translating it into designing and manufacture of useful products like decorative items, jewelry , glass painting, designed textiles etc. The aim of this workshop was to motivate students in attaining self-employment. The students were graded at the completion of the course and certificates were issued based on their performance.
2. An online workshop on development of soft skill and

computer application was organized from 22nd September to 30th September, 2021. The students were taught the use of data processing, word processing and presentation software's along with verbal and nonverbal communicative skills. The workshop also included courses on accessing digital educational resources. The participants were graded at the end of the course on the project submitted, evaluation exam, overall performance etc. and certificates issued accordingly.

3. The institute houses a DOEACC center which offers certificate course in spoken English, basic computer training, programming language and internet use for the duration of 6 months and one year. The college organizes orientation seminars (20th December, 2021) to raise awareness among students on the utility of pursuing such courses, the method of application and the subsequent career prospects.
4. Several gender sensitization workshops, psychological counselling programs and life skill development programs through yoga and meditation have been organized by the institute to increase value based education. The institute plans to continue with this trend in future.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Barasat Govt. College caters to students from both urban and rural background as it is situated in Barasat town but is also well connected by road and railways to a large rural hinterland. These students come from both vernacular and English medium schools. Thus teachers are encouraged to take classes in bilingual mode (both English and vernacular) to ensure the participation and comprehension of topics by students across all backgrounds. Students are allowed to write their Exam papers in both English and vernacular language.

Several programs in the form of seminars and workshops were organised throughout the year to inculcate the rich tradition of Indian culture and language among the students and faculty. The programs organised in 2021-22 include:

- (1) A workshop from 10th to 15th May, 2022 on the Girnar Rock inscription of 150 AD written in sanskrit was organised. The aim of the workshop was to expose students to the rich cultural and literary heritage of the Indian subcontinent. The workshop was conducted by Suparna Sengupta, Assistant Professor of Sanskrit,



and Sister Nibedita Govt. General Degree College for Girls, Alipore.

(2) A Workshop on the evolution of Bengali poetry over the last five decades was organised from 7th to 8th January 2022. Several renowned poets of Bengal, namely Shyamal Jana, Soumitra Basu, Adip Ghosh and Sanjoy Mukhopadhyay acted as resource persons in the workshop. The program was organised to expose students to the rigors and beauty of Bengali language.

(3) An online seminar was organised on 18th December, 2021 on the characteristic features and significance of Vedic deities. A captivating talk was delivered by Dr. Suchismita Khanra (Joardar), Assistant Professor of Sanskrit, Victoria Institution (College) Kolkata on the importance of the vedas and Vedic deities in Indian culture.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Barasat Govt. College runs sixteen UG programs and four PG programs. Each of these programs have definite program specific course outcomes that have been defined by the institute and displayed in the college website. All UG programs are conducted under the academic guidance of affiliated University (West Bengal State University), while the PG programs have academic autonomy in designing their curricula.

As per CBCS course structure, the method of evaluation of student's performances of each course includes an internal assessment part, which is an excellent tool to evaluate the student's performances on a regular basis. Internal assessment tests assess whether the students achieve the desired course outcome or not. The record of awarded marks of internal assessment of all programs indicates that most of the students of this institution are performing well and attain the desired level of course outcome.

Furthermore, the End semester result analysis shows that almost 90% students from both UG (exam designed by the affiliate university) and PG courses (exam designed by the college) have achieved more than 60% marks. This performance indicates that the desired course outcomes have been successfully achieved.

Moreover, approximately 30% of the students of our institution have progressed to higher studies by successfully competing in all India entrance exams like JAM, NET, CUCET etc. further

proving the realization of the course outcomes.

## 20.Distance education/online education:

Our institution is an affiliated UG/PG college under West Bengal State University (WBSU). The institute has approval for conduct of only regular full-time off-line courses under the University (WBSU). However, the institute offers as a Study - Center for State level open university course (Netaji Subhas Open University- NSOU) at the under-graduate level for B.A & B. Sc courses. This study center is particularly helpful to the remote rural area students. Thus, NSOU offers the students the facility to conduct such distance education.

## Extended Profile

### 1.Programme

1.1

20

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

3156

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

716

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

950

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	101
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	85
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	72
4.2 Total expenditure excluding salary during the year (INR in lakhs)	24.62087
4.3 Total number of computers on campus for academic purposes	114

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a judiciously crafted programme, keeping to the syllabus and sincerely following the guidelines of its parent university. Several teachers of this institution are members of the University's Boards of Studies of different disciplines, while all of them are involved in the university's

evaluation process as examiners, question-paper setters moderators and invigilators. Moreover, the college has always been a centre for the university's practical examinations where its laboratory resources have been used.

The academic year of 2021-22 had both pandemic and non-pandemic components in its span. During the pandemic period the institution effectively adopted the google workspace to conduct teaching-learning and the distribution and management of information in the virtual space. Google classrooms were also used extensively for students and resource management. During the non-pandemic time blended modes of teaching were in practice in which ICT enabled resources like laptops and desktops, projectors, smart classrooms etc. were made use of parallelly with the traditional chalk and talk approaches. During the pandemic period the institution continued to collaborate and draw resource strength from beyond its confines through invited lectures which continued as webinars and special talks on online platforms.

All activities of the institution are consistently documented through geo-tagged photographs of events, attendance and extracurricular activities. The departments also preserve examination answer-scripts, projects and presentations as part of the documentation. Notices are published in the general notice book, the notice board and the website to inform all stake-holders about an event.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar for each year is prepared by the college well in advance of the academic session. It is designed in strict conformity with the parent university. The CBCS curriculum is followed for both the UG and PG programmes. In the 2021 - 22 academic session the Internal Examinations committee of the college conducted all internal examinations in accordance with the published academic calendar of the university. They were held in offline mode following a new schedule provided by the university. Needless to mention, the university's guidelines were strictly

followed. A detailed record of the assessments was maintained in both digital and physical modes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=206&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=206&amp;Itemid=0</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In 2021 - 22 our institution organized several programmes that were oriented towards crosscutting issues.

The NSS unit of the college organized different awareness programmes on environment, health matters, gender issues, facilities for students, general awareness etc. It also published e-magazines on environmental issues and welfare of acid attack victims, wall magazines on online education etc. Special camps were arranged on arts and crafts. It also has an adopted slum where the volunteers organized several awareness programmes as well as sanitization and other health related surveys.

Most of the departments of this college arranged workshops on "gender sensitization" in association with the Internal Complaints

Committee (ICC) of the college. The International Women's Day was also celebrated by several department of the college. The institution has also started an online platform 'Anandamela' to nurture mental health and wellness of students and initiate bonding and interaction between peers, students and teachers. The Department of Geography organized a week long mentoring programme on mental health and career opportunities for students. The Department of Zoology organized several seminars and awareness generation programmes on different contemporary diseases. The Department of Political Science arranged a webinar on human rights and an awareness programme on the voting rights of citizens.

The Environmental science (ENVS) paper is part of the curriculum of WBSU. This course is mandatory for all undergraduate students of the institution and contributes significant components of knowledge about environment issues to the overall curriculum that is studied by all students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

266

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=189&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=189&amp;Itemid=0</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>



### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://bgc.ac.in/pdf/IQAC/All%20Feedback%20analysis_2021-22_compressed.pdf">https://bgc.ac.in/pdf/IQAC/All%20Feedback%20analysis_2021-22_compressed.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1248

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

721

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The acquirement of knowledge by the students and the levels of learning attained by them is assessed on a regular basis by the institution with the help of various methods such as class tests

(both written and viva voce), university prescribed internal examinations, university organized end-semester examinations, assignments, presentations, etc.

During the post-pandemic phase, all departments were categorically instructed to organize separate offline remedial classes (i.e., tutorial classes) for slow learners along with their regular scheduled offline classes. Moreover, for advanced learners, advanced level lectures beyond the curriculum were made accessible. Thus, all out efforts were made to address students with different learning capabilities. Study materials with clear instructions were provided to all students through physical classes. These were often also made available online.

Students' seminars on various contemporary topics were arranged by different departments. Several departments also published wall magazines containing contributions from students. Students were thoroughly encouraged to participate in national and international seminars / webinars focusing on academic topics as well as job orientation and career development organized by this college and other institutes. The Career Counselling Cell of this institution also organized frequent seminars on general studies and current affairs to support students aspiring for competitive examinations.

The institution also has the practice of observing "Commemorative Days" through seminars and cultural presentations. This serves to enhance students' engagement with the larger world beyond the confines of curriculum and to gain better access to their own identity as an individual in society.

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=192&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=192&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3156	101

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Barasat Government College has always adopted various student-centric approaches such as experimental learning, participative learning, and problem-solving methodologies for enriching the learning experiences of the students. The academic session of 2021-22 was largely successful in terms of the fieldwork and excursions which were conducted to inculcate among the students the practice and habit of participative learning and problem-solving, which was all made accessible as regular classes returned to normalcy after the pandemic situation.

All departments conduct weekly tests / internal assessments to assess the progress of students. Departments also provide platforms to students for participative learning through projects, presentations, webinars, wall magazines and film screenings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Classes in this institution are conducted on a regular basis using laptops and internet which the students attend in person. Teachers make effective use of ICT enabled tools like laptops, lcd projectors, headphones, writing pads, video-lectures, audio-lectures, PowerPoint presentations, virtual labs, YouTube links, e-contents etc.

The Department of Zoology has a smart classroom which it uses regularly.

The well-equipped computer laboratory of the Department of Mathematics is shared by enthusiastic teachers and students of other departments like the Department of Economics.

The GIS laboratory of the Department of Geography runs successfully through active participation of their teachers and students.

The large seminar hall is always there to do justice to its name by housing seminars organized by the different departments.

E-contents and e-resources provided by the departments are often made available online to facilitate remote access for students temporarily unable to attend classes in person. The Department of Physics also carries out the practice of taking the teaching-learning process to new levels with the use of Google Classroom software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

64

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

927

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Examinations Committee of the institution conducts internal examinations in accordance with the academic calendar provided by the parent university. All examinations are conducted offline according to a schedule closely following the guidelines provided by the university. Extreme care is exercised to ensure that scheduled classes are not affected. The departments also sympathetically consider the special cases of those students who are unable to sit for internal assessments owing to health issues or other exigencies. In such cases re-examinations are conducted with special permission of the principal.

Examinations are conducted not just in the written mode. Viva voce examinations, home assignments, in-class presentations and even online presentations are practiced to assess and evaluate the learners.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://wbsu.ac.in/web/rules-regulations/">https://wbsu.ac.in/web/rules-regulations/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Examinations Committee, which includes teacher members from various departments of the institution, deals with grievances related to the conduct of Internal examinations. Grievances, if any, are solved by negotiation with the parent university. In addition to this, the analysis of feedback from students and parents also has a positive contribution to the redressal of such grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Barasat Government College is an affiliated college under West Bengal State University (WBSU), and all UG programmes have been designed by the university itself. All UG programmes and course

outcomes are, therefore, part of the University curriculum. The programme of study offered by each department and learning outcomes of all UG courses are clearly displayed on the college website which can be accessed by all the stakeholders. Moreover, hardcopies of the syllabi and course/programme outcomes are available with the respective departments as ready reference for the teachers and students.

The syllabus of each programme provides clear information about core courses, generic elective courses and discipline specific courses. The learning outcomes of different programmes also include instructions regarding evaluation.

The college also offers post-graduate programmes in the following subjects -

Physics, Botany, Zoology & Bengali.

The CBCS course model was implemented in the PG Departments of Zoology, Botany and Bengali from the session 2019-20, whereas the PG Department of Physics implemented the CBCS model in 2021-22. The postgraduate departments of Physics, Botany, Zoology and Bengali have been given academic autonomy and the PG courses offered by the departments are designed accordingly, maintaining coordination with the parent university. Although their syllabus is designed autonomously, their boards of studies have university representatives who monitor this coordination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=223&amp;Itemid=0">http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=223&amp;Itemid=0</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As has always been the practice, Barasat Government College evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal examinations, end-semester examinations, assignments, presentations, viva-voce examinations etc. The evaluation was also aided by feedback collected from all stakeholders i.e., the

students, the parents, the teachers, and the alumni. In-depth analytical discussions on the outcomes were regularly held in Parent-Teacher meetings organized by all departments where parents / guardians actively took part. Finally, departmental meetings for result consideration were held to monitor students' performance and to gain critical perspectives on the teaching-learning process as well as its outcomes.

An internal committee comprising senior members of the teaching staff along with an external member conducts an academic audit annually with respect to the progress of the students, results, attendance, internal examinations, students' assignments, grievances etc. for all the departments of the institution and submits an Academic Audit Report.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://bgc.ac.in/pdf/IQAC/Academic%20Audit%20Report_2021-22_Signed_Final.pdf">https://bgc.ac.in/pdf/IQAC/Academic%20Audit%20Report_2021-22_Signed_Final.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

946

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bgc.ac.in/pdf/IQAC/Academic%20record_2021-22.pdf">https://bgc.ac.in/pdf/IQAC/Academic%20record_2021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)



<https://bgc.ac.in/pdf/Feedback-Forms-for-Students-and-Parents.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

23.75

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/HomePage">https://www.serbonline.in/SERB/HomePage</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Post Graduate Zoology students were involved in doing dissertation/ review/projects under the supervision of all the faculties. Students have achieved awards for poster/paper presentation in different national/international seminars. Some students have also published the result of their work with their respective teachers in peer reviewed journals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=207&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=207&amp;Itemid=0</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Students of Department of Zoology, aimed to boost up the level of knowledge and of awareness about wild life by submitting short articles to know more about wild life and awareness on March 3, 2022. The articles titles were World Wildlife Day, Impact of Russia-Ukraine Conflict On Ukraine's Biodiversity, Wildlife and Ecology, The Crisis of Our Glorious Wild life. They submitted short articles to know more about Cancer awareness on February 4, 2022. The articles titles were on Awareness of Cancer.

Our Students of Department of Zoology, aimed to boost up the level of knowledge and of awareness about World Down Syndrome Day (WSD) by submitting short articles to know more about Down Syndrome on 21st of March, 2022. The titles of articles were Genetics Behind Down Syndrome, Awareness on Down Syndrome.

These type of Awareness is essential for prevention, early detection, targeted therapy and is key to ensuring effective treatment. Being aware of a disease and its symptoms means people are more likely to take preventative action, and go for screenings, tests and check-ups.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

45

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1627

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College (Institute) infrastructure has 72 classrooms. Out of which there are 13 number of classrooms which are having IT facilities with LCD projectors. There are one smart classroom with high end audio system, smart T.V. for hassle-free digital education, Wi-Fi facilities to provide with Internet facilities within the college premises to the students and teachers as well. Such Computer facilities along with updated laboratory concepts are made available to the students.

Further, the software & online platforms like electronic workbench, Xournal, Jam board, Virtual lab, Zoom, Google Meet etc are used by teachers to improve and strengthen teaching learning

process. The Institute has one smart class room also to provide IT facilities to the students. In addition, the Institute subscribes G-suite account for each teacher to conduct online classes, uploading course materials, give assignments, etc. Conduct of Webinars was encouraged and continuing to do so.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0">http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Various Cultural programs have been organized by the students with the assistance of the existing Faculty members and Teachers of the Cultural Committee governed by the Teachers' Council of the college. Till date, there is one assembly hall and one conference room of the Institute where cultural activities are performed.

The Institute is able to provide, both indoor and outdoor sports, facilities to the students. There is a badminton court and a volleyball court inside the campus. Constant encouragement is given to the students to take part in both intra and inter college tournaments organized by the parent institute and university. The play ground adjacent to the college is used for playing football, cricket and for organizing annual sports. The institute encourages Indoor games comprising of the following - Table tennis, Chess, Carrom board, etc. In consonance with the concept "A healthy mind resides in a Healthy Body ", the Institute is able to provide a gymnasium for the students. It is clear that both Physical and Mental Health play an important role in the wellbeing of an Individual, the College is able to provide sports facilities to the students with the objective of all-round development and career building.

Due to Covid-19 pandemic the college premises was closed for offline teaching learning till 15th November,2021 and again college premises was closed from 1st January,22 to 3rd February,22. Before reopening of the college from 16th November,2021 the authority of the institution had taken initiative for Students' vaccination Camp programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bgc.ac.in/news/admin/uploads/87e61_notice-vaccination.pdf">https://bgc.ac.in/news/admin/uploads/87e61_notice-vaccination.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.62087

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)



The ILMS software which is used is: KOHA SOFTWARE

Full or Partial automation: PARTIAL

Version: 10

Year of automation: 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Regarding IT facilities the Institute has fairly good robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders. i.e. faculty, officers, staff and students.

The Institutional IT infrastructure comprises of the centralized data management system (AIMES Cloud server-based infrastructure), Wi-Fi campus, learning management system through e-contents (Audio, Video and pdf study materials) which is available at college website, and Online classes by virtue of google classroom, google meet, zoom, Jam board etc.

The existing academic buildings of the College are completely wi-fi enabled. During the lockdown due to Covid pandemic (upto 15th Nov,2021), classes were held in online mode for students across all programmes. After reopening the offline teaching mode from 16th November,2021, the college administration had provided sufficient IT enabled infrastructural arrangement for offline teaching.

The secured Wi-Fi access, which is implemented totally on Jio-Fi and local cable mediated infrastructure, has been provided to all users in the campus and it supports over 3,000 users.

The Higher Education Department, Govt. of WB disburses funds and the college authority spends the fund on priority basis for the maintenance, utilization and procurements of IT facilities in the Institute. Concerning Academic facilities, the Institute spends funds on maintenance of Copier machines, Computers, Laptops and digital equipment's (Pen drive, Dongle, router, Printers, Scanners) of different departments.

The faculty members of the Institute, dealing with student's welfare cell, WBHS, system management etc. have been provided with laptops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

114

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.62087

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As the Institute is a Government College of the West Bengal State, its physical maintenance, mainly maintaining the buildings of the college, is entrusted with the PWD (Civil & Electrical) of the State Government. However, in addition to building development (College Infrastructure); for the maintenance and utilization of academic and physical facilities, the Higher Education Department, Govt. of West Bengal, disburses funds and the college authority spends the fund on priority basis. To assist the Academic facilities, it spends money on maintenance of Copier machines, Computers and Microscopes of different departments. Wi-Fi maintenance is also under the purview of academic facilities for providing uninterrupted internet facilities to teachers and students of the college. So far as Physical facilities are concerned, the college maintains (1) Water purifier machines for providing safe drinking water, (2) Gardens of the college for environment purposes and beautification as well & (3) A soundless generator is maintained for providing uninterrupted power supply during load-shedding. The Institute has Annual Maintenance Contract (AMC) for maintaining its computers and different equipments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2694

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

541

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=198&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=198&amp;Itemid=0</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1590

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1590

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

242

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

46

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Following the G.O.168ILC/OM34L/2017, dated 07.06.2017 issued by Higher Education Department, Government of West Bengal the Students Council was framed. But in absence of further Government



directives, the college could not form a student council from 2018-2019. Instead, the College formed a Fund Management Committee consisting of four faculty members as an interim arrangement. Under the supervision of that committee a student body performed the following activities maintaining Covid protocol:

- Independence Day: 15 August 2021 a flag-hoisting ceremony was organised.
- Teacher's Day was celebrated on 5 September 2021 through online platform Google Meet. Students have performed dances, songs and recited poems.
- Republic Day: 26 January 2022 a flag-hoisting ceremony and cultural programme was organised.
- Organised a student's picnic on 11 March 2022.
- Students have organised Saraswati Puja on 05 February 2022 in the College campus.
- Students have organized intra-college sports meet covering Carrom, Chess, Badminton, Table Tennis, and Cricket from 26 to 28 April 2022.
- The students represent the following Academic/ Administrative body of the College

1. Governing body
2. IQAC
3. Anti-ragging and Disciplinary Committee

Project Monitoring Unit: RUSA

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=50&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=50&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Barasat Govt. Alumni Association (BGCAA) is registered under the certificate of Registration of Societies West Bengal Act XXVI of 1961. The registration No is S/2L/No.52752 of 201516. This association was registered under the above act on 16th March 2016. The registered office of the association is situated at 10, KNC Road, Barasat, North 24 Parganas, Kolkata-700124, West Bengal.

This association has always tried to

- To encourage and promote close relations between the Institution and its alumni.
- To contribute a significant role to inculcate internal quality in different stake holders of the institution by organizing different programs.

This association has organized following programs in 21-22 session:

1. Organization of lecture on the topic "Insights and Mitigation of COVID 19 - Beyond the Third Wave" By Dr. Sayantan Banerjee to celebrate 72nd foundation day and program was organized on 7th September, 2021 through on-line mode.
2. Organization of Certificate Course in "Web Design" on 18th, 19th, 25th and 26th of September, 2021 (On line Mode) A total of 60 participants completed this certificate course.
3. Organization of Career Counselling program on "OPPORTUNITIES IN HIGHER EDUCATION ABROAD" on 20th April, 2022 (Off-line

mode). This was done in collaboration with Stratosphere Educational Consultants, Kolkata. Almost 100 students and faculty members were present in this program.

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=204&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=204&amp;Itemid=0</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Barasat Government College is situated within a large rural hinterland and is very well connected by both rail and road. The College offers both, UG and PG courses as per regulations from Higher Education Department and the University (WBSU). The aim of the college is to provide holistic education and opportunities to students from diverse backgrounds and capabilities. It thus formulates policies to encourage students from economically and socially marginalized communities. It also boosts the enrolment of girl students in higher education.

The Teachers council of the college has set up several committees constituted of teaching members and support staff to pursue these aims.

An admission committee constituted by the Teachers council works to make the admission process transparent and regulates the process so that reservation policies of the state and central government are adhered to.

A students welfare and support cell also works in tandem with the departments to oversee that students belonging to economically

weaker section of society gets the benefit of various scholarship schemes to pursue their studies.

An active gender cell along with the ICC has been instrumental in taking up several gender sensitization programs and making the campus safe and comfortable for women. This is reflected in the rising number of girls in the student community of the college over the years.

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=51&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=51&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The functioning of the college has been categorized into several heads like (i) Student related (2) Faculty related (3) Infrastructural Development and (4) Financial management. The teachers council of the college has constituted several committees under these heads to act in collaboration with the office staff for smooth functioning of the institution .

(1) Student Related: It includes the following activities namely admission, examination and scholarship. The TC committees of Admission, Examination and student welfare oversees these activities with the assistance of the office staff. The admission process is conducted in online mode with the assistance of student management committee using a dedicated software.

(2) Faculty Related: The TC has constituted several committees like CAS, Research and Service Book, committee which acts in tandem with college office in helping teachers to achieve their service benefits.

(3) Infrastructure development: Committees like project monitoring cell, library, cheap store, canteen and college development and building committee are formed by the teachers council to assist the Principal in developing and improving the college infrastructure.

(4) Financial Management: Arrear, pay fixation and Tax committees

of the teachers council help the cashier and principal in calculating and preparing financial documents. The student fees are collected via online process monitored by the system management committee and office staff.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Despite of the COVID pandemic situation and ensuing lockdown of the college premises during a part of the 2021-22 session, college admission procedure to UG and PG courses for the Academic Session 2021-2022 was smoothly conducted employing total online process. Since Academic Year 2018-19, a complete Web-based admission process was launched which has ensured complete digitalization of the admission procedure. Facilities such as online gateway-based payment system for all the courses (using card system / internet banking) were made available. The system for admission procedure also provides alive web-based portal for generating merit list and counselling list for all the UG and PG courses offered by the college. Online checking of marks for internal examination and test Examination for UG courses are also made available. Moreover, provisions have been made for online accessibility of study materials, syllabus, academic calendar and routine for different courses under the BA and BSc programs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=66&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=66&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In accordance with the hierarchy for Higher Education (HE), the top level comprises of the Principal Secretary and Director of Public Instruction (DPI). The Principal, who is also the Drawing and Disbursing Officer of the College, is supported by the Governing Body (GB) in discussing and deciding major issues like infrastructural development and other critical aspects for the upliftment of the college. The Teachers Council (TC) is the body comprising of all the Departmental Faculty and Library Staff and the Teachers Council Secretary (TCS) is elected from this body. The TC is instrumental in the formation of different Sub-committees taking care of the various Academic and Administrative activities. The prime objective of the Internal Quality Assurance Cell (IQAC), a focal component of N.A.A.C, of the college is to promote measures for college functioning to enhance the quality of institutional culture and execution of best practices. The Principal's Office takes care of the administrative work and support staff (Non-Technical and Technical) looks after the Library and Laboratory activities. There also exists active Student section which is for the student welfare including sports, cultural and related activities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=219&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=219&amp;Itemid=0</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

With reference to effective welfare measures the College has been highly concerned about proper Medical facilities and benefits for the Teaching and Non-Teaching staff along with their dependent family members. There have been constant efforts and measures taken to enroll every staff member of the college under the West Bengal Health Scheme (WBHS) 2008 and issue relevant certificates to avail proper medical facility existing under this scheme. In fact, there exists a list of hospitals and medical institutes or organizations all over the State who abide by the rules and regulations of WBHS to provide detailed medical facility to the college staff. All the members are being introduced to the Cashless Medical Facility. The college has taken proper steps even for the retired staff of college and their dependent members of family.

File Description	Documents
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Since the college is a purely Government Institution, there is no independent institutional performance appraisal system for both teaching and non-teaching staff. The college is completely guided by norms, rules and regulations by the Higher Education Department of State Government. However, Students feedback regarding the performance of teachers are collected by each of the Departments, the data is analyzed and steps are taken to ensure better performance of the teachers.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the College is purely government institution the Financial Audits are conducted by Government of India through Audit General (AG), Bengal and Higher Education Department (HED), Government of West Bengal.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from State Government for overall development of all the departments of the college. However, the college receives no separate funds from Government for Academic Development of the Post-Graduate (PG) sections. As a consequence, the PG departments of the college are to generate independent source of nominal funds in order to conduct PG examinations, remuneration to Guest Faculty, Contingency, etc.; by virtue of collecting Semester Fees from PG students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC in collaboration with the college authorities have been successfully able to execute a smooth transition from the online to the offline mode. After a prolonged closure of the college campus for almost one and a half years, sanitizing the premises, cleaning the campus, reorganizing the classrooms and reviving the electrical and electronic equipment were a daunting task. All of it was executed within a short span of time by creating monitoring committees and holding meetings with the stakeholders.
2. The academic pursuit of the students and teachers have been severely affected during the pandemic. Long absence from the academic atmosphere of the college, the system of online teaching, lack of direct communication etc. have demotivated both the students and teachers. The IQAC decided on a list of commemorative days at the start of the academic session to be celebrated by the various departments throughout the year through seminars, magazine, webinars, panel discussions etc. This helped the students and teachers to reorient themselves towards the rigor and discipline of academics.
3. Other than academic pursuits, the IQAC organized several seminars on topics of immense importance in current times such as cyber- crime, intellectual property rights etc. both for the students, teachers and non- teaching staff of the college by arranging experts on the field as speakers.
4. An academic audit of all the departments of the institution has been conducted under the jurisdiction of an audit team comprising of four faculty members and one external member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following norms have been set up by the IQAC to assess learning outcomes of the college:

1. A regular online feedback is collected from students and guardians of each semester regarding the infrastructural facilities of the college. The feedback is analyzed by the IQAC and remedial steps are taken to address the problems

faced by the students.

2. Each department also collects online student's feedback on the performance of teachers on various issues like syllabus coverage, interactivity, knowledge sharing, audibility etc. The collected data is examined by the IQAC and shared with the teachers to ensure better performance in future.
3. A continuous assessment system for both theoretical and practical classes is in place under the CBCS system to assess the academic performance of the students. Each department holds a result consideration meeting to device remedial steps for improvement of academically flagging students.
4. A parent-teacher meeting is held for the students of each semester by all departments of the college to exchange opinions of the guardians regarding problems faced by the students in their academic pursuits.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=76&amp;Itemid=0">1) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=76&amp;Itemid=0</a> <a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=167&amp;Itemid=0">2) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=167&amp;Itemid=0</a> <a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=196&amp;Itemid=0">3) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=196&amp;Itemid=0</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various programs on gender sensitization and promotion of gender equity was taken up by the college:

- The ICC organized a yearlong program in gender sensitization involving students of different departments. The workshops were conducted by Prof. Debapratim Chakraborty, Assistant Professor of Department of English and member of ICC. The workshop focused primarily on the issue of consent and harassment and the role of the ICC as a support system. Several departments' viz. zoology, chemistry, philosophy, political science, Geography and history organized the workshop.
- The NSS in collaboration with the ICC organized a workshop on 'Gender Sensitization and Awareness' on 6th June, 2022 Sri. Debapratim Chakraborty, Assistant Professor of English, made the students aware of the multiple expressions of sex, gender and sexual orientation outside the domain of heteronormativity. They were sensitized about the marginalization faced by the LGBTQIA+ community.
- The NSS unit of the college had organized an orientation program for NSS volunteers titled 'Gender Spectrum: Debates and Illusions by Dr. Nibedita Bayen, Assistant Professor of Sociology, P.R. Thakur Govt. College on 24th July, 2021

- An online magazine titled "Acid attack: A burning issue in India" was published by NSS volunteers on 2th August 2021, to highlight gender based violence in our country.
- On International Women's day an interdisciplinary webinar was organized by the Departments of History and Political science.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bgc.ac.in/pdf/criteria-7/7.1.1%20Documents.pdf">https://bgc.ac.in/pdf/criteria-7/7.1.1%20Documents.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">a, b &amp; c</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste management: Dismantled building materials, bio degradable waste from the canteen and paper waste are collected in the Vat for clearance by the local municipality at regular intervals.**

**Hazardous chemicals waste management: Care is taken to eliminate the production of hazardous waste or minimize the amount of waste for disposal by recycling, reusing and/or recovering the waste, by the departments of chemistry and biological sciences. To reduce the volume of chemical waste generated in the laboratories the**

following initiatives have been taken: a) Purchase of minimum possible quantity of hazardous chemicals required for our laboratories. b) Sharing surplus chemicals with other laboratories of biological sciences. c) Practicing green chemistry i.e. substituting hazardous chemicals with nonhazardous chemicals whenever possible. d) Reducing the scale of laboratory experiments to reduce the volume of wastes being produced as and when possible. e) Apart from these, we have specially constructed Waste Accumulation Area (WAA) outside the Department of Chemistry to dispose the liquid waste, produced from the experiments conducted through pipelines to the WAA.

**E-waste management:** The College comes under the purview of West Bengal state government and hence cannot independently dispose of e-waste without the permission and intervention of the government authorities. It has been resolved that the e-waste of the college will be disposed through Webel Technology Limited on approval of higher authority and departments have been asked to prepare a list of the e waste items lying in the respective departments.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**B. Any 3 of the above**



**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been able to provide a platform for the harmonious blending of students from diverse religious, social, economic and cultural backdrops. The institute prioritizes issues pertaining to women's safety along with gender sensitization programs encouraging participation across all gender groups.

- The ICC organized a yearlong program in gender sensitization involving students of different departments separately. The workshops were conducted by Prof. Debapratim Chakraborty, Assistant Professor of Department of English and member of ICC. Several departments' viz. zoology, chemistry, philosophy, political science, Geography and history organized the workshop.
- The NSS in collaboration with the ICC organized a workshop on 'Gender Sensitization and Awareness' on 6th June, 2022 Sri. Debapratim Chakraborty, Assistant Professor of English, Barasat Government College, made the students aware of the multiple expressions of sex, gender and sexual orientation outside the domain of heteronormativity.
- The NSS unit of the college had organized an orientation program for NSS volunteers titled 'Gender Spectrum: Debates and Illusions by Dr. Nibedita Bayen, Assistant Professor of Sociology, P.R. Thakur Govt. College on 24th July, 2021
- The Equal Opportunity Committee and NSS Unit of Barasat Govt. College jointly organised an Awareness Programme on

The Protection of Rights & Equal Participations for the Differently Aabled on 13th April 2022. Resource Person : Dr. Nilanjana Sen, Assistant Professor of English, Kishore Bharati Bhagini Nivedita College

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several programs were held throughout the year to raise awareness of students and employees on their constitutional obligations

- The NSS unit of the college has commemorated the Independence Day and Republic Day of our nation through a flag hoisting ceremony held in the college campus.
- NSS Unit, BGC has celebrated National Youth Day on 12.01.2022. In this programme Dr. Indrashis Banerjee, Associate Professor of Pol. Science, Ramakrishna Mission Vidyamandira, delivered speech on 'Role of Youth in Present Society'.
- Film screening- The political science department arranges screening of films like Jai Bhim, Newton etc. in order to inculcate educational and democratic values in the students and help them understand the caste politics prevalent in our society.
- Online magazine- The department of political science published an online magazine "Samajdarpan" covering the issues of right of citizens, role of woman in parliamentary democracy etc.
- The department of Political science in collaboration with the department of History, organized an awareness program on 14th march 2022 to commomerate National Voters day, to educate the students on their voting responsibilities.
- A students webinar and invited talk by Dr. Aneek Banerjee on ' Human Rights' was organized by Department of Political Science on 15th December, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=232&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=232&amp;Itemid=0</a>
Any other relevant information	<u>NIL</u>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has tried to celebrate most of the national/international commemorative days through participation of different departments of the college as per the table given below. The programs included webinars, student seminars, workshops ,cultural programs, magazine publication and poster competitions .

Day No-1

Date: 15th August, 2021

Event Title: India's Independence Day

Organizing Dept: NSS

Day No-2

Date: 10th December, 2021

Event Title: Human Rights Day

Organizing Dept: Political Science

Day No-3

Date: 12th January, 2022

Event Title: National Youth Day

Organizing Dept: NSS

Day No-4

Date: 26th January, 2022

Event Title: Republic Day

Organizing Dept: NSS

Day No-5

Date: 30th January, 2022

Event Title: Neglected Tropical Disease Day

Organizing Dept: Zoology

Day No-6

Date: 28th February, 2022

Event Title: National Science Day

Organizing Dept: Physics & Chemistry

Day No-7

Date: 08th March, 2022

Event Title: International Women's Day

Organizing Dept: History, Political Science, Philosophy, NSS

Day No-8

Date: 22nd May, 2022

Event Title: World Biodiversity Day

Organizing Dept: Zoology

Day No-9

Date: 5th June, 2022

Event Title: World Environment Day

Organizing Dept: Geography & Botany

Day No-10

Date: 21st June, 2022

Event Title: National Yoga Day

Organizing Dept: NSS

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**Title:** Publication of magazines by students of various departments

**Objective:** To involve students in researching, compiling and writing on various academic topics and learning to present it in a compact manner.

### BEST PRACTICE 2

**Title:** Sensitization Programme on Gender Issues and Sexual Harassment

**Objective:** To spread awareness about gender related issues, particularly sexual harassment and the role of the Internal Complaints Committee in tackling such problems.

The details of the best practices are provided in the pdf link below:

[https://bgc.ac.in/pdf/IQAC/BEST%20PRACTICES\\_2021-22.pdf](https://bgc.ac.in/pdf/IQAC/BEST%20PRACTICES_2021-22.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=188&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=188&amp;Itemid=0</a>
Any other relevant information	<a href="#">NIL</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Barasat Government College, aim since the time of inception has been to impart holistic education to the children of this semi-urban area as well as the vast rural hinterland to which it is connected by road and rail. The admission is conducted online strictly as per government regulations, so the college caters to both general and socially and economically marginalized students, including the students from the minority communities. However, we have noticed a very encouraging trend in the rise in the number of the girl students over the years. The % of girls students admitted to the college is ~56-57% of the total admitted students. Following this trend we have given greater attention to the needs of our girl students, besides offering them scholarships, we also have a gender cell that works in tandem with the strong ICC cell, and addresses issues pertaining to gender sensitization. There are seminars, film shows, online magazine publication and workshops for the students to promote the same. The NSS also joined force and organized several women centric programs, especially addressing issues of gender sensitization and empowerment. Alongside this, we have a psychological counselling cell with a qualified student counsellor, which works constantly through group programs and one to-one counselling to ensure good mental health of the young youth. Our aim is to raise a student body of modern youths confident and aware of their gender status.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows a judiciously crafted programme, keeping to the syllabus and sincerely following the guidelines of its parent university. Several teachers of this institution are members of the University's Boards of Studies of different disciplines, while all of them are involved in the university's evaluation process as examiners, question-paper setters moderators and invigilators. Moreover, the college has always been a centre for the university's practical examinations where its laboratory resources have been used.

The academic year of 2021-22 had both pandemic and non-pandemic components in its span. During the pandemic period the institution effectively adopted the google workspace to conduct teaching-learning and the distribution and management of information in the virtual space. Google classrooms were also used extensively for students and resource management. During the non-pandemic time blended modes of teaching were in practice in which ICT enabled resources like laptops and desktops, projectors, smart classrooms etc. were made use of parallely with the traditional chalk and talk approaches. During the pandemic period the institution continued to collaborate and draw resource strength from beyond its confines through invited lectures which continued as webinars and special talks on online platforms.

All activities of the institution are consistently documented through geo-tagged photographs of events, attendance and extracurricular activities. The departments also preserve examination answer-scripts, projects and presentations as part of the documentation. Notices are published in the general notice book, the notice board and the website to inform all stake-holders about an event.



File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar for each year is prepared by the college well in advance of the academic session. It is designed in strict conformity with the parent university. The CBCS curriculum is followed for both the UG and PG programmes. In the 2021 - 22 academic session the Internal Examinations committee of the college conducted all internal examinations in accordance with the published academic calendar of the university. They were held in offline mode following a new schedule provided by the university. Needless to mention, the university's guidelines were strictly followed. A detailed record of the assessments was maintained in both digital and physical modes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=206&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=206&amp;Itemid=0</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In 2021 - 22 our institution organized several programmes that were oriented towards crosscutting issues.

The NSS unit of the college organized different awareness programmes on environment, health matters, gender issues, facilities for students, general awareness etc. It also published e-magazines on environmental issues and welfare of acid attack victims, wall magazines on online education etc. Special camps were arranged on arts and crafts. It also has an adopted slum where the volunteers organized several awareness programmes as well as sanitization and other health related surveys.

Most of the departments of this college arranged workshops on "gender sensitization" in association with the Internal Complaints Committee (ICC) of the college. The International Women's Day was also celebrated by several department of the college. The institution has also started an online platform 'Anandamela' to nurture mental health and wellness of students and initiate bonding and interaction between peers, students and teachers. The Department of Geography organized a week long mentoring programme on mental health and career opportunities for students. The Department of Zoology organized several seminars and awareness generation programmes on different contemporary diseases. The Department of Political Science arranged a webinar on human rights and an awareness programme on the voting rights of citizens.

The Environmental science (ENVS) paper is part of the curriculum of WBSU. This course is mandatory for all undergradute students of the institution and contributes significant components of knowledge about environment issues to the overall curriculum that is studied by all students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

266

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

**syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=189&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=189&amp;Itemid=0</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://bgc.ac.in/pdf/IOAC/All%20Feedback%20analysis%202021-22%20compressed.pdf">https://bgc.ac.in/pdf/IOAC/All%20Feedback%20analysis%202021-22%20compressed.pdf</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**1248**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

721

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The acquirement of knowledge by the students and the levels of learning attained by them is assessed on a regular basis by the institution with the help of various methods such as class tests (both written and viva voce), university prescribed internal examinations, university organized end-semester examinations, assignments, presentations, etc.

During the post-pandemic phase, all departments were categorically instructed to organize separate offline remedial classes (i.e., tutorial classes) for slow learners along with their regular scheduled offline classes. Moreover, for advanced learners, advanced level lectures beyond the curriculum were made accessible. Thus, all out efforts were made to address students with different learning capabilities. Study materials with clear instructions were provided to all students through physical classes. These were often also made available online.

Students' seminars on various contemporary topics were arranged by different departments. Several departments also published wall magazines containing contributions from students. Students were thoroughly encouraged to participate in national and international seminars / webinars focusing on academic topics as well as job orientation and career development organized by this college and other institutes. The Career Counselling Cell of this institution also organized frequent seminars on general studies and current affairs to support students aspiring for competitive examinations.

The institution also has the practice of observing "Commemorative Days" through seminars and cultural presentations. This serves to enhance students' engagement with the larger world beyond the confines of curriculum and to gain better access to their own identity as an individual in

society.

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=192&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=192&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3156	101

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Barasat Government College has always adopted various student-centric approaches such as experimental learning, participative learning, and problem-solving methodologies for enriching the learning experiences of the students. The academic session of 2021-22 was largely successful in terms of the fieldwork and excursions which were conducted to inculcate among the students the practice and habit of participative learning and problem-solving, which was all made accessible as regular classes returned to normalcy after the pandemic situation.

All departments conduct weekly tests / internal assessments to assess the progress of students. Departments also provide platforms to students for participative learning through projects, presentations, webinars, wall magazines and film screenings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Classes in this institution are conducted on a regular basis using laptops and internet which the students attend in person. Teachers make effective use of ICT enabled tools like laptops, lcd projectors, headphones, writing pads, video-lectures, audio-lectures, PowerPoint presentations, virtual labs, YouTube links, e-contents etc.

The Department of Zoology has a smart classroom which it uses regularly.

The well-equipped computer laboratory of the Department of Mathematics is shared by enthusiastic teachers and students of other departments like the Department of Economics.

The GIS laboratory of the Department of Geography runs successfully through active participation of their teachers and students.

The large seminar hall is always there to do justice to its name by housing seminars organized by the different departments.

E-contents and e-resources provided by the departments are often made available online to facilitate remote access for students temporarily unable to attend classes in person. The Department of Physics also carries out the practice of taking the teaching-learning process to new levels with the use of Google Classroom software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

61



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

64

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

927	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Internal Examinations Committee of the institution conducts internal examinations in accordance with the academic calendar provided by the parent university. All examinations are conducted offline according to a schedule closely following the guidelines provided by the university. Extreme care is exercised to ensure that scheduled classes are not affected. The departments also sympathetically consider the special cases of those students who are unable to sit for internal assessments owing to health issues or other exigencies. In such cases re-examinations are conducted with special permission of the principal.

Examinations are conducted not just in the written mode. Viva voce examinations, home assignments, in-class presentations and even online presentations are practiced to assess and evaluate the learners.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://wbsu.ac.in/web/rules-regulations/">https://wbsu.ac.in/web/rules-regulations/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Internal Examinations Committee, which includes teacher members from various departments of the institution, deals with grievances related to the conduct of Internal examinations. Grievances, if any, are solved by negotiation with the parent university. In addition to this, the analysis of feedback from students and parents also has a positive contribution to the

redressal of such grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Barasat Government College is an affiliated college under West Bengal State University (WBSU), and all UG programmes have been designed by the university itself. All UG programmes and course outcomes are, therefore, part of the University curriculum. The programme of study offered by each department and learning outcomes of all UG courses are clearly displayed on the college website which can be accessed by all the stakeholders. Moreover, hardcopies of the syllabi and course/programme outcomes are available with the respective departments as ready reference for the teachers and students.

The syllabus of each programme provides clear information about core courses, generic elective courses and discipline specific courses. The learning outcomes of different programmes also include instructions regarding evaluation.

The college also offers post-graduate programmes in the following subjects -

Physics, Botany, Zoology & Bengali.

The CBCS course model was implemented in the PG Departments of Zoology, Botany and Bengali from the session 2019-20, whereas the PG Department of Physics implemented the CBCS model in 2021-22. The postgraduate departments of Physics, Botany, Zoology and Bengali have been given academic autonomy and the PG courses offered by the departments are designed accordingly, maintaining coordination with the parent university. Although their syllabus is designed autonomously, their boards of studies have university representatives who monitor this coordination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=223&amp;Itemid=0">http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=223&amp;Itemid=0</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As has always been the practice, Barasat Government College evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through internal examinations, end-semester examinations, assignments, presentations, viva-voce examinations etc. The evaluation was also aided by feedback collected from all stakeholders i.e., the students, the parents, the teachers, and the alumni. In-depth analytical discussions on the outcomes were regularly held in Parent-Teacher meetings organized by all departments where parents / guardians actively took part. Finally, departmental meetings for result consideration were held to monitor students' performance and to gain critical perspectives on the teaching-learning process as well as its outcomes.

An internal committee comprising senior members of the teaching staff along with an external member conducts an academic audit annually with respect to the progress of the students, results, attendance, internal examinations, students' assignments, grievances etc. for all the departments of the institution and submits an Academic Audit Report.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://bgc.ac.in/pdf/IOAC/Academic%20Audit%20Report%202021-22%20Signed%20Final.pdf">https://bgc.ac.in/pdf/IOAC/Academic%20Audit%20Report 2021-22 Signed Final.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination**

<b>during the year</b>	
<b>946</b>	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bgc.ac.in/pdf/IOAC/Academic%20record%202021-22.pdf">https://bgc.ac.in/pdf/IOAC/Academic%20rec ord 2021-22.pdf</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://bgc.ac.in/pdf/Feedback-Forms-for-Students-and-Parents.pdf">https://bgc.ac.in/pdf/Feedback-Forms-for-Students-and-Parents.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>23.75</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	

3.1.2.1 - Number of teachers recognized as research guides	
7	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.serbonline.in/SERB/HomePage">https://www.serbonline.in/SERB/HomePage</a>
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>Post Graduate Zoology students were involved in doing dissertation/ review/projects under the supervision of all the faculties. Students have achieved awards for poster/paper presentation in different national/international seminars. Some students have also published the result of their work with their respective teachers in peer reviewed journals.</p>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=207&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=207&amp;Itemid=0</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Students of Department of Zoology, aimed to boost up the level of knowledge and of awareness about wild life by submitting short articles to know more about wild life and awareness on March 3, 2022. The articles titles were World Wildlife Day, Impact of Russia-Ukraine Conflict On Ukraine's Biodiversity, Wildlife and Ecology, The Crisis of Our Glorious Wild life. They submitted short articles to know more about Cancer awareness on February 4, 2022. The articles titles were on Awareness of Cancer.

Our Students of Department of Zoology, aimed to boost up the level of knowledge and of awareness about World Down Syndrome Day (WDSD) by submitting short articles to know more about Down Syndrome on 21st of March, 2022. The titles of articles were Genetics Behind Down Syndrome, Awareness on Down Syndrome.

These type of Awareness is essential for prevention, early detection, targeted therapy and is key to ensuring effective treatment. Being aware of a disease and its symptoms means



people are more likely to take preventative action, and go for screenings, tests and check-ups.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1627

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College (Institute) infrastructure has 72 classrooms. Out of which there are 13 number of classrooms which are having IT facilities with LCD projectors. There are one smart classroom with high end audio system, smart T.V. for hassle-free digital education, Wi-Fi facilities to provide with Internet facilities within the college premises to the students and teachers as well. Such Computer facilities along with updated laboratory concepts are made available to the students.

Further, the software & online platforms like electronic workbench, Xournal, Jam board, Virtual lab, Zoom, Google Meet etc are used by teachers to improve and strengthen teaching learning process. The Institute has one smart class room also to provide IT facilities to the students. In addition, the Institute subscribes G-suite account for each teacher to conduct online classes, uploading course materials, give assignments, etc. Conduct of Webinars was encouraged and continuing to do so.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0">http://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Various Cultural programs have been organized by the students with the assistance of the existing Faculty members and Teachers of the Cultural Committee governed by the Teachers' Council of the college. Till date, there is one assembly hall and one conference room of the Institute where cultural activities are performed.

The Institute is able to provide, both indoor and outdoor sports, facilities to the students. There is a badminton court and a volleyball court inside the campus. Constant encouragement is given to the students to take part in both intra and inter college tournaments organized by the parent institute and university. The play ground adjacent to the college is used for playing football, cricket and for organizing annual sports. The institute encourages Indoor games comprising of the following - Table tennis, Chess, Carrom board, etc. In consonance with the concept "A healthy mind resides in a Healthy Body ", the Institute is able to provide a gymnasium for the students. It is clear that both Physical and Mental Health play an important role in the wellbeing of an Individual, the College is able to provide sports facilities to the students with the objective of all-round development and career building.

Due to Covid-19 pandemic the college premises was closed for offline teaching learning till 15th November,2021 and again college premises was closed from 1st January,22 to 3rd February,22. Before reopening of the college from 16th November,2021 the authority of the institution had taken initiative for Students' vaccination Camp programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bgc.ac.in/news/admin/uploads/87e61_notice-vaccination.pdf">https://bgc.ac.in/news/admin/uploads/87e61_notice-vaccination.pdf</a>

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

14

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=220&amp;Itemid=0</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.62087

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The ILMS software which is used is: KOHA SOFTWARE

Full or Partial automation: PARTIAL

Version: 10

Year of automation: 2015

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>D. Any 1 of the above</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>0.059</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>10</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Regarding IT facilities the Institute has fairly good robust and vibrant IT policy. The policy aims at providing uninterrupted services to all stakeholders. i.e. faculty, officers, staff and students.

The Institutional IT infrastructure comprises of the centralized data management system (AIMES Cloud server-based infrastructure), Wi-Fi campus, learning management system through e-contents (Audio, Video and pdf study materials) which is available at college website, and Online classes by virtue of google classroom, google meet, zoom, Jam board etc.

The existing academic buildings of the College are completely wi-fi enabled. During the lockdown due to Covid pandemic (upto 15th Nov,2021), classes were held in online mode for students across all programmes. After reopening the offline teaching mode from 16th November,2021, the college administration had provided sufficient IT enabled infrastructural arrangement for offline teaching.

The secured Wi-Fi access, which is implemented totally on Jio-Fi and local cable mediated infrastructure, has been provided to all users in the campus and it supports over 3,000 users.

The Higher Education Department, Govt. of WB disburses funds and the college authority spends the fund on priority basis for the maintenance, utilization and procurements of IT facilities in the Institute. Concerning Academic facilities, the Institute spends funds on maintenance of Copier machines, Computers, Laptops and digital equipment's (Pen drive, Dongle, router, Printers, Scanners) of different departments.

The faculty members of the Institute, dealing with student's welfare cell, WBHS, system management etc. have been provided with laptops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

**4.3.2 - Number of Computers****114**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****24.62087**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As the Institute is a Government College of the West Bengal State, its physical maintenance, mainly maintaining the buildings of the college, is entrusted with the PWD (Civil & Electrical) of the State Government. However, in addition to building development (College Infrastructure); for the maintenance and utilization of academic and physical facilities, the Higher Education Department, Govt. of West Bengal, disburses funds and the college authority spends the fund on priority basis. To assist the Academic facilities, it spends money on maintenance of Copier machines, Computers and Microscopes of different departments. Wi-Fi maintenance is also under the purview of academic facilities for providing uninterrupted internet facilities to teachers and students of the college. So far as Physical facilities are concerned, the college maintains (1) Water purifier machines for providing safe drinking water, (2) Gardens of the college for environment purposes and beautification as well & (3) A soundless generator is maintained for providing uninterrupted power supply during load-shedding. The Institute has Annual Maintenance Contract (AMC) for maintaining its computers and different equipments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2694

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

541

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=198&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=198&amp;Itemid=0</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
1590	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
1590	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

7

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

242

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

46

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Following the G.O.168ILC/OM34L/2017, dated 07.06.2017 issued by Higher Education Department, Government of West Bengal the Students Council was framed. But in absence of further Government directives, the college could not form a student council from 2018-2019. Instead, the College formed a Fund Management Committee consisting of four faculty members as an interim arrangement. Under the supervision of that committee a student body performed the following activities maintaining Covid protocol:

- Independence Day: 15 August 2021 a flag-hoisting ceremony was organised.
- Teacher's Day was celebrated on 5 September 2021 through online platform Google Meet. Students have performed dances, songs and recited poems.
- Republic Day: 26 January 2022 a flag-hoisting ceremony and cultural programme was organised.
- Organised a student's picnic on 11 March 2022.
- Students have organised Saraswati Puja on 05 February

2022 in the College campus.

- Students have organized intra-college sports meet covering Carrom, Chess, Badminton, Table Tennis, and Cricket from 26 to 28 April 2022.
- The students represent the following Academic/ Administrative body of the College

1. Governing body
2. IQAC
3. Anti-ragging and Disciplinary Committee

Project Monitoring Unit: RUSA

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=50&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=50&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Barasat Govt. Alumni Association (BGCAA) is registered under the certificate of Registration of Societies West Bengal Act XXVI of 1961. The registration No is S/2L/No.52752 of 201516. This association was registered under the above act on 16th March 2016. The registered office of the association is situated at 10, KNC Road, Barasat, North 24 Parganas, Kolkata-700124, West Bengal.

This association has always tried to

- To encourage and promote close relations between the Institution and its alumni.
- To contribute a significant role to inculcate internal quality in different stake holders of the institution by organizing different programs.

This association has organized following programs in 21-22 session:

1. Organization of lecture on the topic "Insights and Mitigation of COVID 19 - Beyond the Third Wave" By Dr. Sayantan Banerjee to celebrate 72nd foundation day and program was organized on 7th September, 2021 through on-line mode.
2. Organization of Certificate Course in "Web Design" on 18th, 19th, 25th and 26th of September, 2021 (On line Mode) A total of 60 participants completed this certificate course.
3. Organization of Career Counselling program on "OPPORTUNITIES IN HIGHER EDUCATION ABROAD" on 20th April, 2022 (Off-line mode). This was done in collaboration with Stratosphere Educational Consultants, Kolkata. Almost 100 students and faculty members were present in this program.

File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=204&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=204&amp;Itemid=0</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Barasat Government College is situated within a large rural hinterland and is very well connected by both rail and road. The College offers both, UG and PG courses as per regulations from Higher Education Department and the University (WBSU). The aim of the college is to provide holistic education and opportunities to students from diverse backgrounds and capabilities. It thus formulates policies to encourage students from economically and socially marginalized communities. It also boosts the enrolment of girl students in higher education.

The Teachers council of the college has set up several committees constituted of teaching members and support staff to pursue these aims.

An admission committee constituted by the Teachers council works to make the admission process transparent and regulates the process so that reservation policies of the state and central government are adhered to.

A students welfare and support cell also works in tandem with the departments to oversee that students belonging to economically weaker section of society gets the benefit of various scholarship schemes to pursue their studies.

An active gender cell along with the ICC has been instrumental in taking up several gender sensitization programs and making the campus safe and comfortable for women. This is reflected in the rising number of girls in the student community of the college over the years.



File Description	Documents
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=51&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=51&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The functioning of the college has been categorized into several heads like (i) Student related (2) Faculty related (3) Infrastructural Development and (4) Financial management. The teachers council of the college has constituted several committees under these heads to act in collaboration with the office staff for smooth functioning of the institution .

(1) Student Related: It includes the following activities namely admission, examination and scholarship. The TC committees of Admission, Examination and student welfare oversees these activities with the assistance of the office staff. The admission process is conducted in online mode with the assistance of student management committee using a dedicated software.

(2) Faculty Related: The TC has constituted several committees like CAS, Research and Service Book, committee which acts in tandem with college office in helping teachers to achieve their service benefits.

(3) Infrastructure development: Committees like project monitoring cell, library, cheap store, canteen and college development and building committee are formed by the teachers council to assist the Principal in developing and improving the college infrastructure.

(4) Financial Management: Arrear, pay fixation and Tax committees of the teachers council help the cashier and principal in calculating and preparing financial documents. The student fees are collected via online process monitored by the system management committee and office staff.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Despite of the COVID pandemic situation and ensuing lockdown of the college premises during a part of the 2021-22 session, college admission procedure to UG and PG courses for the Academic Session 2021-2022 was smoothly conducted employing total online process. Since Academic Year 2018-19, a complete Web-based admission process was launched which has ensured complete digitalization of the admission procedure. Facilities such as online gateway-based payment system for all the courses (using card system / internet banking) were made available. The system for admission procedure also provides alive web-based portal for generating merit list and counselling list for all the UG and PG courses offered by the college. Online checking of marks for internal examination and test Examination for UG courses are also made available. Moreover, provisions have been made for online accessibility of study materials, syllabus, academic calendar and routine for different courses under the BA and BSc programs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=66&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=66&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In accordance with the hierarchy for Higher Education (HE), the top level comprises of the Principal Secretary and Director of Public Instruction (DPI). The Principal, who is also the Drawing and Disbursing Officer of the College, is supported by

the Governing Body (GB) in discussing and deciding major issues like infrastructural development and other critical aspects for the upliftment of the college. The Teachers Council (TC) is the body comprising of all the Departmental Faculty and Library Staff and the Teachers Council Secretary (TCS) is elected from this body. The TC is instrumental in the formation of different Sub-committees taking care of the various Academic and Administrative activities. The prime objective of the Internal Quality Assurance Cell (IQAC), a focal component of N.A.A.C, of the college is to promote measures for college functioning to enhance the quality of institutional culture and execution of best practices. The Principal's Office takes care of the administrative work and support staff (Non-Technical and Technical) looks after the Library and Laboratory activities. There also exists active Student section which is for the student welfare including sports, cultural and related activities.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=219&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=219&amp;Itemid=0</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

With reference to effective welfare measures the College has been highly concerned about proper Medical facilities and benefits for the Teaching and Non-Teaching staff along with their dependent family members. There have been constant efforts and measures taken to enroll every staff member of the college under the West Bengal Health Scheme (WBHS) 2008 and issue relevant certificates to avail proper medical facility existing under this scheme. In fact, there exists a list of hospitals and medical institutes or organizations all over the State who abide by the rules and regulations of WBHS to provide detailed medical facility to the college staff. All the members are being introduced to the Cashless Medical Facility. The college has taken proper steps even for the retired staff of college and their dependent members of family.

File Description	Documents
Paste link for additional information	<a href="https://wbhealthscheme.gov.in/">https://wbhealthscheme.gov.in/</a>
Upload any additional information	No File Uploaded

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year****1**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****15**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Since the college is a purely Government Institution, there is no independent institutional performance appraisal system for both teaching and non-teaching staff. The college is completely guided by norms, rules and regulations by the Higher Education Department of State Government. However, Students feedback regarding the performance of teachers are collected by each of the Departments, the data is analyzed and steps are taken to ensure better performance of the teachers.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Since the College is purely government institution the Financial Audits are conducted by Government of India through Audit General (AG), Bengal and Higher Education Department (HED), Government of West Bengal.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds from State Government for overall development of all the departments of the college. However, the college receives no separate funds from Government for Academic Development of the Post-Graduate (PG) sections. As a consequence, the PG departments of the college are to generate independent source of nominal funds in order to conduct PG examinations, remuneration to Guest Faculty, Contingency, etc.; by virtue of collecting Semester Fees from PG students.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC in collaboration with the college authorities have been successfully able to execute a smooth transition from the online to the offline mode. After a prolonged closure of the college campus for almost one and a half years, sanitizing the premises, cleaning the campus, reorganizing the classrooms and reviving the electrical and electronic equipment were a daunting task. All of it was executed within a short span of time by creating monitoring committees and holding meetings with the stakeholders.
2. The academic pursuit of the students and teachers have been severely affected during the pandemic. Long absence from the academic atmosphere of the college, the system

of online teaching, lack of direct communication etc. have demotivated both the students and teachers. The IQAC decided on a list of commemorative days at the start of the academic session to be celebrated by the various departments throughout the year through seminars, magazine, webinars, panel discussions etc. This helped the students and teachers to reorient themselves towards the rigor and discipline of academics.

3. Other than academic pursuits, the IQAC organized several seminars on topics of immense importance in current times such as cyber- crime, intellectual property rights etc. both for the students, teachers and non- teaching staff of the college by arranging experts on the field as speakers.
4. An academic audit of all the departments of the institution has been conducted under the jurisdiction of an audit team comprising of four faculty members and one external member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following norms have been set up by the IQAC to assess learning outcomes of the college:

1. A regular online feedback is collected from students and guardians of each semester regarding the infrastructural facilities of the college. The feedback is analyzed by the IQAC and remedial steps are taken to address the problems faced by the students.
2. Each department also collects online student's feedback on the performance of teachers on various issues like syllabus coverage, interactivity, knowledge sharing, audibility etc. The collected data is examined by the IQAC and shared with the teachers to ensure better performance in future.
3. A continuous assessment system for both theoretical and practical classes is in place under the CBCS system to



assess the academic performance of the students. Each department holds a result consideration meeting to device remedial steps for improvement of academically flagging students.

4. A parent-teacher meeting is held for the students of each semester by all departments of the college to exchange opinions of the guardians regarding problems faced by the students in their academic pursuits.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=76&amp;Itemid=0">1) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=76&amp;Itemid=0</a> <a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=167&amp;Itemid=0">2) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=167&amp;Itemid=0</a> <a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=196&amp;Itemid=0">3) https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=196&amp;Itemid=0</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various programs on gender sensitization and promotion of gender equity was taken up by the college:

- The ICC organized a yearlong program in gender sensitization involving students of different departments. The workshops were conducted by Prof. Debapratim Chakraborty, Assistant Professor of Department of English and member of ICC. The workshop focused primarily on the issue of consent and harassment and the role of the ICC as a support system. Several departments' viz. zoology, chemistry, philosophy, political science, Geography and history organized the workshop.
- The NSS in collaboration with the ICC organized a workshop on 'Gender Sensitization and Awareness' on 6th June, 2022 Sri. Debapratim Chakraborty, Assistant Professor of English, made the students aware of the multiple expressions of sex, gender and sexual orientation outside the domain of heteronormativity. They were sensitized about the marginalization faced by the LGBTQIA+ community.
- The NSS unit of the college had organized an orientation program for NSS volunteers titled 'Gender Spectrum: Debates and Illusions by Dr. Nibedita Bayen, Assistant Professor of Sociology, P.R. Thakur Govt. College on 24th July, 2021
- An online magazine titled "Acid attack: A burning issue in India" was published by NSS volunteers on 2th August 2021, to highlight gender based violence in our country.
- On International Women's day an interdisciplinary webinar was organized by the Departments of History and Political science.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bgc.ac.in/pdf/criteria-7/7.1.1%20Documents.pdf">https://bgc.ac.in/pdf/criteria-7/7.1.1%20Documents.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">a, b &amp; c</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste management: Dismantled building materials, bio degradable waste from the canteen and paper waste are collected in the Vat for clearance by the local municipality at regular intervals.**

**Hazardous chemicals waste management: Care is taken to eliminate the production of hazardous waste or minimize the amount of waste for disposal by recycling, reusing and/or recovering the waste, by the departments of chemistry and biological sciences. To reduce the volume of chemical waste generated in the laboratories the following initiatives have been taken: a) Purchase of minimum possible quantity of hazardous chemicals required for our laboratories. b) Sharing surplus chemicals with other laboratories of biological sciences. c) Practicing green chemistry i.e. substituting hazardous chemicals with nonhazardous chemicals whenever**

possible. d) Reducing the scale of laboratory experiments to reduce the volume of wastes being produced as and when possible. e) Apart from these, we have specially constructed Waste Accumulation Area (WAA) outside the Department of Chemistry to dispose the liquid waste, produced from the experiments conducted through pipelines to the WAA.

**E-waste management:** The College comes under the purview of West Bengal state government and hence cannot independently dispose of e-waste without the permission and intervention of the government authorities. It has been resolved that the e-waste of the college will be disposed through Webel Technology Limited on approval of higher authority and departments have been asked to prepare a list of the e waste items lying in the respective departments.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

C. Any 2 of the above

- 3. Pedestrian-friendly pathways**  
**4. Ban on use of plastic**  
**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for**

**B. Any 3 of the above**

**enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has been able to provide a platform for the harmonious blending of students from diverse religious, social, economic and cultural backdrops. The institute prioritizes issues pertaining to women's safety along with gender sensitization programs encouraging participation across all gender groups.

- The ICC organized a yearlong program in gender sensitization involving students of different departments separately. The workshops were conducted by Prof. Debapratim Chakraborty, Assistant Professor of Department of English and member of ICC. Several departments' viz. zoology, chemistry, philosophy, political science, Geography and history organized the workshop.
- The NSS in collaboration with the ICC organized a workshop on 'Gender Sensitization and Awareness' on 6th June, 2022 Sri. Debapratim Chakraborty, Assistant Professor of English, Barasat Government College, made the students aware of the multiple expressions of sex, gender and sexual orientation outside the domain of heteronormativity.
- The NSS unit of the college had organized an orientation program for NSS volunteers titled 'Gender Spectrum: Debates and Illusions by Dr. Nibedita Bayen, Assistant Professor of Sociology, P.R. Thakur Govt. College on 24th

July, 2021

- The Equal Opportunity Committee and NSS Unit of Barasat Govt. College jointly organised an Awareness Programme on The Protection of Rights & Equal Participations for the Differently Abled on 13th April 2022. Resource Person : Dr. Nilanjana Sen, Assistant Professor of English, Kishore Bharati Bhagini Nivedita College

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Several programs were held throughout the year to raise awareness of students and employees on their constitutional obligations

- The NSS unit of the college has commemorated the Independence Day and Republic Day of our nation through a flag hoisting ceremony held in the college campus.
- NSS Unit, BGC has celebrated National Youth Day on 12.01.2022. In this programme Dr. Indrashis Banerjee, Associate Professor of Pol. Science, Ramakrishna Mission Vidyamandira, delivered speech on 'Role of Youth in Present Society'.
- Film screening- The political science department arranges screening of films like Jai Bhim, Newton etc. in order to inculcate educational and democratic values in the students and help them understand the caste politics prevalent in our society.
- Online magazine- The department of political science published an online magazine "Samajdarpan" covering the issues of right of citizens, role of woman in parliamentary democracy etc.
- The department of Political science in collaboration with the department of History, organized an awareness program on 14th march 2022 to commomerate National Voters day, to educate the students on their voting responsibilities.
- A students webinar and invited talk by Dr. Aneek Banerjee

on ' Human Rights' was organized by Department of Political Science on 15th December, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=232&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=232&amp;Itemid=0</a>
Any other relevant information	<a href="#">NIL</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has tried to celebrate most of the national/international commemorative days through participation of different departments of the college as per the table given below. The programs included webinars, student seminars, workshops ,cultural programs, magazine publication and poster



competitions .

Day No-1

Date: 15th August, 2021

Event Title: India's Independence Day

Organizing Dept: NSS

Day No-2

Date: 10th December, 2021

Event Title: Human Rights Day

Organizing Dept: Political Science

Day No-3

Date: 12th January, 2022

Event Title: National Youth Day

Organizing Dept: NSS

Day No-4

Date: 26th January, 2022

Event Title: Republic Day

Organizing Dept: NSS

Day No-5

Date: 30th January, 2022

Event Title: Neglected Tropical Disease Day

Organizing Dept: Zoology

Day No-6

Date: 28th February, 2022

Event Title: National Science Day

Organizing Dept: Physics & Chemistry

Day No-7

Date: 08th March, 2022

Event Title: International Women's Day

Organizing Dept: History, Political Science, Philosophy, NSS

Day No-8

Date: 22nd May, 2022

Event Title: World Biodiversity Day

Organizing Dept: Zoology

Day No-9

Date: 5th June, 2022

Event Title: World Environment Day

Organizing Dept: Geography & Botany

Day No-10

Date: 21st June, 2022

Event Title: National Yoga Day

Organizing Dept: NSS

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE 1

**Title:** Publication of magazines by students of various departments

**Objective:** To involve students in researching, compiling and writing on various academic topics and learning to present it in a compact manner.

### BEST PRACTICE 2

**Title:** Sensitization Programme on Gender Issues and Sexual Harassment

**Objective:** To spread awareness about gender related issues, particularly sexual harassment and the role of the Internal Complaints Committee in tackling such problems.

The details of the best practices are provided in the pdf link below:

[https://bgc.ac.in/pdf/IQAC/BEST%20PRACTICES\\_2021-22.pdf](https://bgc.ac.in/pdf/IQAC/BEST%20PRACTICES_2021-22.pdf)

File Description	Documents
Best practices in the Institutional website	<a href="https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=188&amp;Itemid=0">https://bgc.ac.in/index.php?option=com_content&amp;view=article&amp;id=188&amp;Itemid=0</a>
Any other relevant information	<a href="#">NIL</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Barasat Government College, aim since the time of inception has been to impart holistic education to the children of this semi-urban area as well as the vast rural hinterland to which it is connected by road and rail. The admission is conducted online strictly as per government regulations, so the college caters to both general and socially and economically marginalized students, including the students from the minority communities. However, we have noticed a very encouraging trend in the rise in the number of the girl students over the years. The % of girls students admitted to the college is ~56-57% of the total admitted students. Following this trend we have given greater attention to the needs of our girl students, besides offering them scholarships, we also have a gender cell that works in tandem with the strong ICC cell, and addresses issues pertaining to gender sensitization. There are seminars, film shows, online magazine publication and workshops for the students to promote the same. The NSS also joined force and organized several women centric programs, especially addressing issues of gender sensitization and empowerment. Alongside this, we have a psychological counselling cell with a qualified student counsellor, which works constantly through group programs and one to-one counselling to ensure good mental health of the young youth. Our aim is to raise a student body of modern youths confident and aware of their gender status.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. A cloud based online system of downloading certificates and results may be introduced for the outgoing students to access their academic documents, without having to come to the college campus
2. The pollution control board can be approached to set a pollution monitoring unit with visible display panel in the college campus.
3. The West Bengal renewable energy development agency has to be approached to set up solar panel in the college

campus as a green source of alternative energy

4. The NSS unit off the college has been advised to start ground work of spreading health and hygiene awareness in the adopted slum, near the college, as an extension activity which would be beneficial to both the students (to learn community engagement and service) and slum dwellers.
5. A space for the new Central Library has been assigned inside the Annex building. IQAC hereby advises the college authority for complete shifting of Central Library infrastructure to the new building for better library facilities.
6. The college administration is advised to approach colleges in the near vicinity of this institution to come to an agreement of sharing teaching faculty and infrastructural facilities for mutual academic improvement.
7. Opening of a science club involving all the science departments of the institution for creating a platform for the students to promote their scientific interests, share their knowledge and think innovatively .
8. The college plans to open a CBCS Question Bank in the college portal.
9. The college authority is requested to arrange for an ISO certification.